

INGLEBY BARWICK TOWN COUNCIL
MINUTES OF THE HUB AND TOWN MAINTENANCE
COMMITTEE HELD AT
1.30PM MONDAY 6TH FEBRUARY 2023

PRESENT: Cllrs Dodds (Chairman), and Strike.

IN ATTENDANCE: J McGeeney – Town Clerk and Cllr Sally Ann Watson (ex officio)

1. **Housekeeping** - The Chairman advised those present of the emergency escape procedures. It was requested that mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
2. **Apologies for Absence** - Cllrs Brown and Kirby.
3. **Declarations of Interest** – Cllr Watson declared a non-pecuniary interest in Item 5 as she knew the Contractor but had no involvement in the requisition of the quote.
4. **The Rings Community Hub – Rates Review** – It had been agreed that an annual review of room hire rates for the Rings Community Hub would be undertaken. The rates had remained the same for the Ground Floor Hall since opening and rates for the First Floor Hall and Office had been reduced. The scheme of discount inherited from Onsite Building Trust was not consistent throughout. The rate of discount had been tweaked slightly. It was RECOMMENDED that the hourly rate of £18 per hour for the Ground Floor Hall, £10 per hour for the First Floor Hall and £6 per hour for the small office continue with the slight amendment to the discount rates. Party/one off bookings would remain at £30 per hour for the Ground Floor Hall.
5. **External Lighting – The Rings Community Hub** – It had been identified that further external lighting was required in the doorway to the Hub. This was needed in order to light the footpaths and kerbs to prevent tripping. Under Planning Regulations lighting was required to be facing downwards in order not impose on neighbouring residential properties. An advert had been placed for works to be carried out in this manner. A quotation had been received for the supply and installation of six LED downlights and a photo cell to control. The quote had been submitted by HK Electrics. RECOMMENDED the quote in the sum of £440.00 be accepted and the Town Clerk be authorised to arrange the works to be undertaken.
6. **RAF Memorial Stone** - Further to a site meeting with SBC, Cllrs Watson, Kirby and the Town Clerk a quotation and drawing for a proposal to provide and hardstanding area to the rear of the War Memorial at Romano Park was discussed. Two options for the surface had been provided which included a tarmac scheme and bound gravel scheme. The work also included the purchase and installation of a new decorative bench but did not include the cost of the Memorial Plaque to be sited on the railings. The cost of the proposal had been incorporated into the Town Council's budget for 2023/24. RECOMMENDED that the costings be noted and the Town Council proceed with the works.
7. **Christmas Decorations** – The Town Council had made provision for Christmas decorations within the 2023/24 budget. The provision of further lighting was the subject of further

discussion in the Town Council's five-year plan. Costings would be required from Stockton Borough Council for the future provision of lighting including storage, maintenance and erection and dismantling.

8. Ideas for future meetings –

- Hub grounds maintenance – renewal of contract
- Provision of extra car parking

9. Date of next meeting Monday 13th March at 1.30pm.

The meeting ended at 3.00pm.

