

**INGLEBY BARWICK TOWN COUNCIL  
MINUTES OF THE FINANCE COMMITTEE HELD AT  
6.00PM ON TUESDAY 11<sup>th</sup> JULY 2023**

**PRESENT:** Cllrs Barnes (Chairman), Irwin, Rutland and Watson.

**IN ATTENDANCE:** J McGeeney – Town Clerk

1. **Housekeeping** - The Chairman advised those present of the emergency escape procedures. It was requested that mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
2. **Apologies for Absence** – None
3. **Declarations of Interest** – None
4. **Financial Transactions and Bank Reconciliation Statements:** Details of the Town Council's Bank Reconciliation statement was submitted for the period up to 30th June 2023. This detailed the monthly bank statement for each of the Town Councils accounts and detailed total receipts and payments for the month. The financial transactions for both the Hub Account and General Account for the period 1<sup>st</sup> to 30<sup>th</sup> June 2023 were submitted, these were presented to the Finance Committee for scrutiny prior to being presented to full Town Council.
5. **Consideration of Applications for Grants or Donations** – CPAD IB Fund - An application for funding had been received from CPAD IB Fund. The application was for a grant to cover 2 x Community public access defibrillator sites located The Rings - Pagan Drive area and Lowfield - Avens Way area. After initially locating the defibrillators to cover 500 metre radius points across Ingleby, (the radius points were calculated the way the crow fly's) the accessibility had been re-evaluated. There had been 2 areas identified which were difficult to gain access to the defibrillator. The grant would be used to provide the installation of both sites and 1 defibrillator and cabinet, a further defibrillator and cabinet had been donated by Cipher. The Finance Committee considered the application prior to its referral to Town Council. The application was evaluated against the Grants and donations criteria. The Finance Committee were happy to recommend the application to Town Council for consideration.
6. **Town Council Website** – Councillor Irwin had contacted Website providers for the development of a new compliant accessible website for the Town Council. One Company had responded and produced a document which set out an explanation of the legal requirements for compliance with accessibility regulations, and how their system met those requirements. The Town Clerk would advertise locally for expressions of interest for the redesign of the Town Councils Website to a set specification. The deadline for receipt of proposals would be 4.00pm on Monday 31<sup>st</sup> July 2023. A Special Meeting of the Town Council would be held on Thursday 3<sup>rd</sup> August 2023 at 6.00pm to consider proposals.
7. **Date of Next Meeting** – Monday 11<sup>th</sup> September 2023 at 6.00pm.

The meeting ended at 6.30pm