

**INGLEBY BARWICK TOWN COUNCIL**  
**MINUTES OF THE FINANCE COMMITTEE HELD AT**  
**6.00PM ON TUESDAY 13<sup>th</sup> JUNE 2023**

**PRESENT:** Cllrs Barnes (Chairman), Irwin and Rutland.

**IN ATTENDANCE:** J McGeeney – Town Clerk

1. **Housekeeping** - The Chairman advised those present of the emergency escape procedures. It was requested that mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
2. **Apologies for Absence** – Cllr Watson.
3. **Declarations of Interest** – Cllr Rutland in respect of Item 6 as the Application referred to the Ingleby Barwick Community Centre of which she is the Chair.
4. **Terms of Reference** – The town Clerk presented the Terms of Reference for the Finance Committee. There were no amendments.
5. **Financial Transactions and Bank Reconciliation Statements: Details of the town Council's** Bank Reconciliation statement was submitted for the period up to 31<sup>st</sup> May 2023. This detailed the monthly bank statement for each of the Town Council's accounts and detailed total receipts and payments for the month. The financial transactions for both the Hub Account and General Account for the period 1<sup>st</sup> to 31<sup>st</sup> May 2023 were submitted, these were presented to the Finance Committee for scrutiny prior to being presented to full Town Council.
6. **Consideration of Applications for Grants or Donations – NHS Blood and Transfusion Service – Provision for Ingleby Barwick** – An application for funding had been received on behalf of NHS Blood and Transfusion Service to enable Blood Donor Sessions to return to Ingleby Barwick. Until Covid 19, monthly blood donor sessions were held at the Ingleby Barwick Community Centre but had to leave due to the centre running the Covid vaccination sessions. Latterly sessions had been held at Judges Hotel but moved to Acklam when the hotel closed. The application was for a grant to cover the cost of hire charges of the Community Centre using both halls for 12 x 8 hour sessions. The Finance Committee considered the applications prior to its referral to Town Council. The application was evaluated against the Grants and donations criteria. The Finance Committee were happy to forward the application to Town Council for consideration.
7. **Register of Hub Contracts** – The Town Clerk presented a Work in Progress document to the committee.
8. **Banking Arrangements – Update** – The Town Clerk reported that she had requested the removal of former Town Councillors Emmerson and Kirby at signatories on the Town Council's bank accounts.
9. **Town Council Website** – Cllr Irwin had investigated the provision of a .gov.uk domain as agreed by Town Council. The domain 'Ingleby Barwick-TC.gov.uk' was available the cost of which was £120 for a two year period. RECOMMENDED that Town Council consider the purchase of the above .gov.uk domain.

**10. Date of Next Meeting** – Tuesday 11<sup>th</sup> July 2023 at 6.00pm

The meeting ended at 6.50pm.