

MINUTES

OF THE

ORDINARY MEETING

OF

INGLEBY BARWICK TOWN COUNCIL

HELD ON

WEDNESDAY 30TH MAY 2018

AT

INGLEBY BARWICK COMMUNITY HALL
HARESFIELD WAY
INGLEBY BARWICK

INGLEBY BARWICK TOWN COUNCIL

MINUTES of the ANNUAL MEETING of INGLEBY BARWICK TOWN COUNCIL

Held at

Ingleby Barwick Community Hall, Haresfield Way, Ingleby Barwick

On

Wednesday 30th May, 2018 at 7pm

PRESENT: **Councillors:** Stefan Barnes, James Emmerson, Philip English, Ann Kenyon, Megan Patterson, Jenny Rutland, Ted Strike, Sally Ann Watson, Cheryl Thomas and Ross Patterson. Councillor Jean Kirby was minute taker.

IN ATTENDANCE: Councillor Kevin Faulks

1.18.19 ELECTION OF CHAIRMAN OF INGLEBY BARWICK TOWN COUNCIL FOR THE COUNCIL YEAR 2018/2019

Three Councillors were put forward for election: Stefan Barnes, James Emmerson and Sally Ann Watson.

A hand vote was take and Stefan Barnes majority vote won

Therefore Councillor Stefan Barnes was elected Chairman

2.18.19 CHAIRMAN TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Stefan Barnes signed the declaration with Councillor Jean Kirby Signed for as minute taker.

3.18.19 ELECTION OF VICE-CHAIRMAN OF INGLEBY BARWICK TOWN COUNCIL FOR THE COUNCIL YEAR 2018/2019

Councillor James Emmerson was put forward and no other Councillor was put Forward

Therefore Councillor James Emmerson was elected Vice-Chairman

4.18.19 HOUSEKEEPING

Chairman advised those present of the emergency escape procedures and Outlined the Town Council's protocol on public participation.

He also apologised that there was no public participation on the agenda but as no one present at this meeting the Chair asked if Councillor Kevin Faulks had anything to share, which he had not.

Chairman

Wednesday 30th May 2018

5.18.19 NOTICE OF MEETING
The notice of the meeting was taken as read

6.18.19 APOLOGIES FOR ABSENCE
Councillor Tom Bowman

7.18.19 CODE OF CONDUCT

Declaration of Interest

Cllr Stefan Barnes declared an interest in any matters which may arise in respect of his employment with Ingleby Healthcare.

Cllr Sally Ann Watson declared a personal/non-prejudicial interest in all items involving her role as an SBC Ward Councillor, IB East Ward. Also any matters which may arise in respect of Sandgate Park shopping centre as she is joint owner of Fix It DIY Hardware Ltd. which has business premises at the location.

Cllr Ross Patterson declared a personal/non-prejudicial interest in all items involving his role as an SBC Ward Councillor, IB West Ward.

Cheryl Thomas declared she knew shop owner at the Sandgate Park shopping centre.

To consider any requests for dispensations

No requests for dispensations had been received.

8.18.19 MINUTES OF THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 18TH APRIL 2018

The Minutes of the Ordinary Meeting of the Town Council held on 18th April 2018 were considered.

IT WAS RESOLVED that the Minutes be agreed and approved as a true and accurate record. The Chairman signed the minutes of the meeting accordingly.

Chairman
Wednesday 30th May 2018

9.18.19 TO SET MEETING DATES FOR 2018/2019

The dates up to December 2018 were discussed.

IT WAS RESOLVED the dates were acceptable to all Councillors. The date in November was agreed as 14th and December was agreed to be 5th December.

10.18.19 PROPOSED COMMUNITY CENTRE, THE RINGS

An update on the correspondence between Solicitors of the Town Council, Persimmon and Stockton Borough Council was given. Cllr Stefan Barnes And Cllr Jean Kirby had sent an email giving the Town Council Solicitor the Absolute deadline date for the completion of the land deal with the Town Council. Councillors will be informed if this matter is progressing at the next Meeting.

IT WAS RESOLVED that the Town Council agreed on the payment of the Indemnity Insurance that the Solicitor was paying on our behalf as and when It was needed.

IT WAS RESOLVED that the Deed of Covenant was approved and would be Signed by the Clerk and Chairman.

IT WAS RESOLVED that once exchange of the Lease Agreement happens that The documents for the Loan Agreement will be dated and sent off.

11.18.19 TOWN COUNCIL INSURANCE POLICY

It was discussed that the Insurance policy be paid once the confirmation of Terrorism at this present moment be included. Once confirmed it can It can be paid.

IT WAS RESOLVED that once terrorism is confirmed on documents, the payment will be made. Only when the Lease Agreement is exchanged additional insurance maybe required.

Chairman

Wednesday 30th May 2018

12.18.19 FINANCE

A basic statement of payments was presented

Payments

Standing Order May

31/05/18	Town Clerk	Remuneration May 2018	
31/05/18	Admin Assist	Remuneration May 2018	
31/05/18	HMRC	EmployerNI/Clerk Tax &NI May 2018	
31/05/18	Teesside PF	Employer/Clerk Contribution May 2018	
31/05/18	Robinsons	Rent due 05/06/2018	

Direct Debit payments

13/06/18	Siemens	Lease of Copier	£122.96
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Cheques

23/04/18	102353	Cornerstone BS Office	£18.72
02/05/18	102354	Cornerstone BS Offsite backup	£12.00
02/05/18	102355	Lyreco Office Equip/Stationery	£99.89
02/05/18	102356	Document Solutions Print costs	£42.54
04/05/18	102357	IBCH – use of hall	£15.00
04/05/18	102358	Cornerstone BS IT support	£60.00

Bank balance (7504) £1,071.72

Community Account

Bank balance (7571) £279.53

Business Prem Account

Bank balance (5945) £358,101.04

Business Prem Account

IT WAS RESOLVED that the financial statement be noted and accepted.

Chairman

Wednesday 30th May 2018

13.18.19 BECKFIELDS AVENUE ROAD TRAFFIC CALMING SCHEME

The new layout was discussed and even with the addition of speed humps To bend ends of Beckfields, the Council felt they needed moving and added To. It was agreed that Councillor Megan Patterson would deal with corrected Plan and Councillor Stefan Barnes would send amended plan to SBC.

IT WAS RESOLVED THE that the amended plan would be sent to SBC before The deadline with the Town Council comments.

14.18.19 CCTV PROVISION INGLEBY BARWICK

Nothing to report at this stage.

15.18.19 WELCOME SIGNS, INGLEBY BARWICK

Councillor Ross Patterson said the ownership was with SBC now and that the Crests on the signs are being made to have the Ingleby Barwick Town Council Coat of Arms. The Town Council would have to consider insuring the signs Which can be considered when they are ready to put in place. Councillor Ross Patterson would keep the Town Council updated on the progress.

16.18.19 PLANNING APPLICATIONS

(a) List of applications registered with SBC in May 2018

The list of planning applications registered with SBC in May 2018 were discussed. The only comments was that Councillor Ted Strike was unhappy about the amount of houses being built with no concern for the infrastructure of Ingleby Barwick, mainly schools. The Councillors then discussed how the admissions scheme works within SBC/Ingleby Barwick.

(b) List of SBC delegated decisions made in May 2018

The list of SBC delegated decisions made in May 2018 were noted.

Chairman

Wednesday 30th May 2018

17.18.19 COMMUNITY COMMUNICATION

The Gossip magazine was discussed as to when the next issue the Town Council should go in. The previous group of Councillors who were responsible for putting the article together agreed that they would bring it to the July Meeting for discussion. Items mentioned to be put in was the Wild Flower Sowing with photographs, Community Centre news, Bake Off, Beckfields Traffic calming.

It was noted that the omission of election of Councillors to the different Groups will be put on June agenda.

IT WAS RESOLVED that the article would be brought to the July meeting to Discuss further.

At this stage Councillor Cheryl Thomas expressed her apologies and left The meeting.

18.18.19 CORRESPONDENCE

Before Councillor Cheryl Thomas left she mentioned a letter given to the Town Council and that she had not had a reply. Councillor Stefan Barnes Said he could not remember it being given in and that usually it would be Emailed. He would look into the matter.

Councillor Ted Strike said he had correspondence from a resident about secondary schools which he mentioned in Planning section of agenda. Why This lady had to take her son to Billingham Secondary school and none Nearer. Councillor Ross Patterson then explained how admissions to schools Work.

IT WAS RESOLVED that the list of correspondence was noted.

19.18.19 DATE OF NEXT ORDINARY MEETING OF THE TOWN COUNCIL

It was noted that the next Ordinary Meeting of the Town Council Would be on Wednesday 20th June 2018 at Ingleby Barwick Community Hall at 7pm

Chairman

Wednesday 30th May 2018

20.18.19 EXCLUSION OF THE PRESS AND PUBLIC DURING CONSIDERATION OF THE FOLLOWING ITEM OF BUSINESS – Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest because of the Confidential nature of the business to be transacted.

21.18.19 PROPOSED COMMUNITY CENTRE, THE RINGS

This matter was deferred.

22.18.19 STAFFING MATTERS

The Councillors were informed of the Admin Clerk holidays, days working instead.

IT WAS RESOLVED that the Councillors agreed on the holidays.

The Councillors discussed the situation with the Clerk being off sick and covering the work in her absence.

IT WAS RESOLVED that Councillor Jean Kirby agreed to contact Hardwick Partnership who have access to Parish/Town Clerks on a temporary basis, like covering sick leave. Councillor Jean Kirby would inform the Chairman/Vice Chair of any information received.

There being no further business to be transacted, the Chairman thanked everyone for their attendance and closed the meeting.

Chairman.....

Wednesday 30th May 2018