

**INGLEBY BARWICK TOWN COUNCIL
MINUTES OF THE POLICY COMMITTEE
HELD AT 6.00PM MONDAY 3RD APRIL 2023**

Present: Cllrs Patterson (Chairman), Dodds, Irwin and Watson.

Also in attendance: J McGeeney Town Clerk.

1. **Housekeeping** - The Chairman advised those present of the emergency escape procedures. It was requested that mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
2. **Apologies for absence** – Cllrs Emmerson.
3. **Declarations of Interest:** None.
4. **Workplan and Review Progress** – The following policies would be referred to the April 2023 meeting of the Town Council for approval and adoption:
 - Performance Management Policy
 - Dignity at Work Policy

In respect of the Risk Assessment Policy and Lone Working Policy, Councillor Irwin would circulate a draft version of these policies to committee members in order for them to be presented to the April Town Council meeting. This would conclude the full review of all Town Council policies.

The meeting ended at 6.20pm