

## **Minutes of the Town Council Meeting, 7.00pm on Tuesday 18<sup>th</sup> April 2023 at The Community Hub, The Rings, Ingleby Barwick**

**Present:** Cllrs Irwin, (Chairman), Barnes, Emmerson, Kirby, Rutland, Strike, Patterson and Watson.

**In attendance** – J McGeeney Town Clerk and J Stevely, Admin Assistant. Richard Bradford from the Enforcement Service.

- 1. Housekeeping** – The Chairman advised those present of the emergency escape procedures and outlined the Town Council's protocol on public participation. It was requested mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
- 2. Notice of Meeting** – Public Notice has been given in accordance Schedule 12 of the Local Government Act 1972. The Chairman noted the Notice of the Meeting had been published on the Town Council's website and notice board at the Ingleby Barwick Community Hall, Beckfields and the Rings Community Hub.
- 3. Apologies for Absence** - Cllrs Brown, Dodds and Fryer.
- 4. Declarations of Interest** – Cllr Watson declared a personal/non prejudicial interest as a Borough Councillor of Stockton Borough Council and owner of Fix It DIY. Cllr Strike declared a personal/non-prejudicial interest as a Borough Councillor of Stockton Borough Council and as Chairman of the Ingleby Barwick Community Partnership.
- 5. Public Participation Part 1** – None.
- 6. Community Safety** – Richard Bradford, Enforcement Manager from Stockton Borough Council gave an update on the latest crime figures for Ingleby Barwick.

He informed the meeting that calls remained low and provided the meeting with a detailed account of incidents for both wards of Ingleby Barwick East and Ingleby Barwick West. The incidents for Ingleby Barwick East were eight relating to vehicles, one anti-social behaviour and one noise/animal and for Ingleby Barwick West ten relating to anti-social behaviour, eight for vehicles and two for noise/animal.

Cllr Strike asked whether any further action had been taken on an incident a recent recorded incident, Richard Bradford said he would following that up and find out. Cllr Strike also highlighted that the small room downstairs, in The Hub, could be used for Police Officers/Enforcement Officers to meet the public. Richard Bradford said he would check with his manager.

- 7. Minutes of the Town Council Meeting held on 21<sup>st</sup> March 2023.** PROPOSED BY Cllr Strike and SECONDED BY Cllr Emmerson. RESOLVED the Minutes of the Town Council meeting held on 21 March 2023 be accepted as a true and accurate record of the meeting.

## **8. Clerk and Chairman's Report -**

- District and Parish elections 4<sup>th</sup> May 2023 – The Clerk informed the meeting that The Hub will be used as a Polling Station and that she has publicised ID requirements and what can be used as ID.
- Coronation of King Charles III – The Clerk explained there are a series of events being held at The Hub. An advertisement has gone out for the Cake Off (cake baking competition) and asked everyone to share on Facebook as well as inviting any councillors to join in should they wish to take part. CPAD IB would be holding a raffle and they are looking for prizes should anyone wish to donate. There would be a 'Name the Bear' competition and a Craft Corner where salt dough decorating would take place. Also should any councillors like to be a judge to please let her know. There would also be an auction on the evening.
- Schools in Ingleby Barwick had been asked if they would like to receive planters, wildflower seeds, compost and hand tools. Four out of six schools contacted took up the offer and two care homes.

## **9. Committee Minutes and Committee Update reports –**

- Policy Committee – held on 3<sup>rd</sup> April 2023 PROPOSED by Cllr Patterson and SECONDED by Cllr Watson.
- Events Committee – held on 6<sup>th</sup> April 2023 PROPOSED by Cllr Strike and SECONDED by Cllr Rutland.
- Finance Committee – held on 11<sup>th</sup> April 2023 PROPOSED Cllr Rutland and SECONDED by Cllr Barnes.

## **10. Town Council Policies – To agree the following Town Council Policies:-**

- Performance Management Policy (formerly Capability Policy)– this had been considered by the Policy Committee and presented to the Town Council for approval and adoption. PROPOSED by Cllr Watson and SECONDED by Cllr Patterson.
- Dignity at Work Policy - this had been considered by the Policy Committee and presented to the Town Council for approval and adoption. AGREED unanimously.
- Risk Assessment Policy - this had been considered by the Policy Committee and presented to the Town Council for approval and adoption. AGREED unanimously.

## 11. Borough Councillors' Reports

### EAST WARD

#### Beckfields Green

Work had started on the Beckfields Green improvements, funded from East Ward Councillor's Community and Transport Budgets. The new trees had been planted which would circle the new seating area. Work on the pathway was to start soon.

#### Divets

Cllr Ted Strike had reported two divets on the pedestrian pathway from the Myton Pub to Lowfields, in the vicinity of Warbler Close. The holes filled up with rainwater, which in turn stagnates, resulting in reports of dogs becoming ill when they drink from the puddles.

#### Trees on Beckfields Avenue

Work had been completed to cut back trees on Beckfields Avenue. They were causing issues for residents whose gardens back on to them.

#### Road Signs

The sign at Kenwood Crescent had been replaced twice within a year. Future installation would be 4ft back from its current location to, hopefully, prevent future damage.

The sign at Broomhill Avenue, by St. Francis school has been reported.

#### Regency Park

The white give way lines on the right-hand fork in the road had been refreshed to resolve issues for residents travelling down the left-hand fork.

#### Longleat Walk bin

Care for Your Area attended and replaced the bin lid.

**WEST WARD** - None submitted.

**12. Finance** - The Town Clerk presented the Town Council's financial transactions for the General Account from 1<sup>st</sup> to 31<sup>st</sup> March 2023 and the Hub Account from 1<sup>st</sup> to 31<sup>st</sup> March 2023. In addition, the Town Council's Bank Reconciliations from 1<sup>st</sup> to 31<sup>st</sup> March 2023. RESOLVED that all the financial transaction and bank reconciliation statements be APPROVED.

**13. Planning Applications** - Details of the Planning Applications up to week ending 9<sup>th</sup> April 2023 were submitted.

**14. Matters of Concern to Councillors** – Cllr Emmerson addressed the meeting to say he would not be standing at the elections and it had been a pleasure to be a Town Councillor and wished everyone good luck for the future. Cllr Kirby also said it had been a pleasure to be a Town Councillor for Ingleby Barwick for the last 16 years. Cllr Irwin said it had been an absolute pleasure to be a Town Councillor and thanked the other town councillors for having faith in him as Chairman.

**15. Date of the next Town Council meeting** - The next Town Council meeting, which would be the Annual Meeting, will be held at 7.00pm on Tuesday 23<sup>rd</sup> May 2023 at The Rings Community Hub.

**16. Public Participation Part 2** – None.

The Chairman thanked all for their attendance and participation and closed the meeting.

The meeting ended at 7.35pm.