

**INGLEBY BARWICK TOWN COUNCIL
MINUTES OF THE PERSONNEL COMMITTEE
HELD AT 6.00PM ON WEDNESDAY 19TH APRIL 2023
AT THE RINGS COMMUNITY HUB**

PRESENT: Cllr Watson (Chairman), Cllrs Fryer and Rutland.

- 1. Housekeeping:** The Chairman advised those present of the emergency escape procedures. It was requested that mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
- 2. Apologies for Absence:** None.
- 3. Declarations of Interest:** None.
- 4. Exclusion of the press and public during consideration of the following items of business** – Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 5. Town Clerk – SLCC Job Evaluation Model** – The Town Clerk had achieved the CILCA Qualification in January 2023. As part of the Contractual arrangements of the post and the SLCC Job Evaluation adopted by the Town Council, a review of the Town Clerks Salary was undertaken using the SLCC Job Evaluation Model. **RECOMMENDED** that the Salary of the Town Clerk be placed on point 37-41 of the Local Government Salary Scales

The meeting ended at 6.30pm