



Ingleby Barwick Town Council

The Rings Community Hub
The Rings
Ingleby Barwick
Stockton-on-Tees
North Riding of Yorkshire
TS17 5LL

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14th December 2023

Councillors,

You are hereby summoned to attend the **MEETING of INGLEBY BARWICK TOWN COUNCIL** to be held on **TUESDAY 19th December 2023** commencing at **7.00pm** in the **FIRST FLOOR HALL, THE RINGS COMMUNITY HUB, THE RINGS, INGLEBY BARWICK.**

AGENDA

1. **Housekeeping** – Announcements to be noted.
2. **Notice of Meeting** – Public Notice has been given in accordance Schedule 12 of the Local Government Act 1972.
3. **Apologies for absence** – To receive and accept apologies from those members unable to attend.
4. **Declarations of Interest** – To receive any declarations of interest.
5. **Public Participation Part 1** – The Town Council has allocated a total period of 10 Minutes for Public Participation which will be separated into 5 minutes now and 5 minutes before the close of the meeting prior to any items under Exclusion of the Press and Public.
6. **Community Safety** – to receive update report from the Enforcement Service and Police (if applicable)
7. **Minutes of the Town Council Meeting held on 21st November 2023.**
8. **Clerk and Chairman's Report:-**
 - **Budget 2024/25**
 - **Community Newsletter**
 - **St Francis of Assisi Church Christmas Tree festival**
9. **Freedom of Information Request** - To detail a request for details of Ward Reports submitted to the Town Council.
10. **Committee Minutes and Committee update reports** – To received update reports from

the Chairman of the Town Council Committees and approve the minutes of the following Town Council Committees:

- i) Events Committee – 7th December 2023
- ii) Finance Committee – 12th December 2023

11. **Borough Councillors' Reports** - To receive written reports from Borough Councillors.
12. **Finance** – Monthly reports - to receive and approve.
13. **Planning Applications** - to discuss and make recommendations.
14. **Town Council Office Christmas Closure** – The Town Council Office will close on Thursday 21st December and reopen on Monday 8th January 2024
15. **Matters of Concern to Councillors**
16. **Date of Next Town Council Meeting** – The next Town Council Meeting will be held at 7.00pm on Tuesday 16th January 2024 at the Rings Community Hub. There will be a Special Town Council Meeting held at 6.00pm on Tuesday 23rd January 2024 to consider the 2024/25 Budget.
17. **Public Participation Part 2** - 5 Minutes for Public Participation.

Joanne McGeeney, CiLCA
Town Clerk